

61 Medford Street  
Somerville, MA  
02143-3429  
www.eldercare.org



Phone: 617-628-2601  
Fax: 617-628-1085  
TDD: 617-628-1705  
info@eldercare.org

April 14, 2017

Dear Service Provider:

Somerville-Cambridge Elder Services, Inc., (SCES) the Area Agency on Aging for the cities of Somerville and Cambridge, invites you to submit a proposal for funding under Title III-B and/or Title III-D of the Older Americans Act.

Title III-B and Title III-D awards will be made for FY 2018 (October 1, 2017 to September 30, 2018 are renewable for FY 2019, contingent upon satisfactory program performance.

SCES will proceed with the allocation process for FY 2018 and FY 2019 with the understanding that if federal funding is cut or eliminated, Title III-B/III-D contracts will be modified or rendered void. Applicants should note that award contracts for FY 2018 will contain a provision that the contract will be renewed for the next fiscal year subject to confirmation of available Title III-B/III-D funds; satisfactory or better performance including, but not limited to, prompt submission of all required reports and the results of at least one on-site annual program and fiscal review; and determination by SCES of continued need for the project. Applicants should note that funded agencies must comply with requirements associated with the receipt of federal funding.

**Please note that federal cuts have significantly decreased the pool of funds available.** Approximate available funds for FY 2018 are as follows: Title III-B: \$63,000; Title III-D preventive health \$11,750. Title III-D funds can only be used for evidenced based disease prevention programs. In 2017, we anticipate that the pool of available funds will be cut by an additional 8-10%.

The timeline for the allocation process for these funds is as follows:

- Availability of RFP Friday, April 14, 2017
- Proposal deadline Friday, May 12, 2017 noon
- Allocations Committee reviews proposals Friday, June 2, 2017
- Funding decision by SCES Board of Directors Monday, July 10, 2017
- Announcement of awards Mid - July

Please review the attached request for proposal. If you have any questions about the process, require technical assistance, or would like to have a copy of the RFP sent to you via e-mail, please call or e-mail Donald Donato (ddonato@eldercare.org).

Thank you for your interest. We look forward to receiving your proposal.

Yours truly,

A handwritten signature in black ink, appearing to read "Donald Donato", written over a light blue horizontal line.

Donald Donato  
Director of Planning and Community Relations