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April 16, 2021

Dear Service Provider:

Somerville-Cambridge Elder Services, Inc., (SCES) the Area Agency on Aging for the cities of Somerville and Cambridge, invites you to submit a proposal for funding under Title III-B and/or Title III-D of the Older Americans Act.

Title III-B and Title III-D awards will be made for FY 2022 (October 1, 2021 to September 30, 2022), and are renewable for FY 2023, contingent upon satisfactory program performance.

SCES will proceed with the allocation process for FY 2022 and FY 2023 with the understanding that if federal funding is cut or eliminated, Title III-B/III-D contracts will be modified or rendered void. Applicants should note that award contracts for FY 2022 will contain a provision that the contract will be renewed for the next fiscal year subject to confirmation of available Title III-B/III-D funds; satisfactory or better performance including, but not limited to, prompt submission of all required reports and the results of at least one on-site annual program and fiscal review; and determination by SCES of continued need for the project. Applicants should note that funded agencies must comply with requirements associated with the receipt of federal funding.

Please note that federal cuts have significantly decreased the pool of funds available. Approximate available funds for FY 2022 are as follows: Title III-B: \$63,000; Title III-D preventive health \$11,750. Title III-D funds can only be used for evidence-based disease prevention programs.

The timeline for the allocation process for these funds is as follows:

- Availability of RFP Friday, April 16, 2021
- Proposal deadline Friday, May 14, 2021 noon
- Allocations Committee reviews proposals Friday, June 4, 2021
- Funding decision by SCES Board of Directors Monday, July 12, 2021
- Announcement of awards Mid - July

Please review the attached request for proposal. If you have any questions about the process, require technical assistance, or would like to have a copy of the RFP sent to you via e-mail, please call or email Colleen Morrissey (colleen.morrissey@eldercare.org).

Thank you for your interest. We look forward to receiving your proposal.

Yours truly,

A handwritten signature in cursive script that reads "Colleen Morrissey".

Colleen Morrissey
Community Relations and Volunteer Programs Manager